



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



AGENCY PROFILE

OF

YOUSUF AND YOUNUS HUMAN RESOURCE

UNDER

LICENSE NO.: - **RL - 1484**



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- دাকা- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤,
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

PROFILE (DETAILED)

Name of Owner/ Proprietor	= Mohammed Mizanur Rahman
Business	= Overseas Employment Promoter
License No.	= RL – 1484
Office Address	= Kazi Tower (13th Floor) 86, Inner Circular (VIP) Road Naya Paltan, Dhaka – 1000 Bangladesh
Telephone	= 029358570, 222228617, 22228618 49358119.
Mobile	= +8801988 116655; 8801908804100
E-mail	= yousufyounushr@gmail.com
Bankers	= Islamic Bank Bangladesh Limited
Membership	= Bangladesh Association of International Recruiting Agencies (BAIRA) = Association of Travel Agents of Bangladesh (ATAB)



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

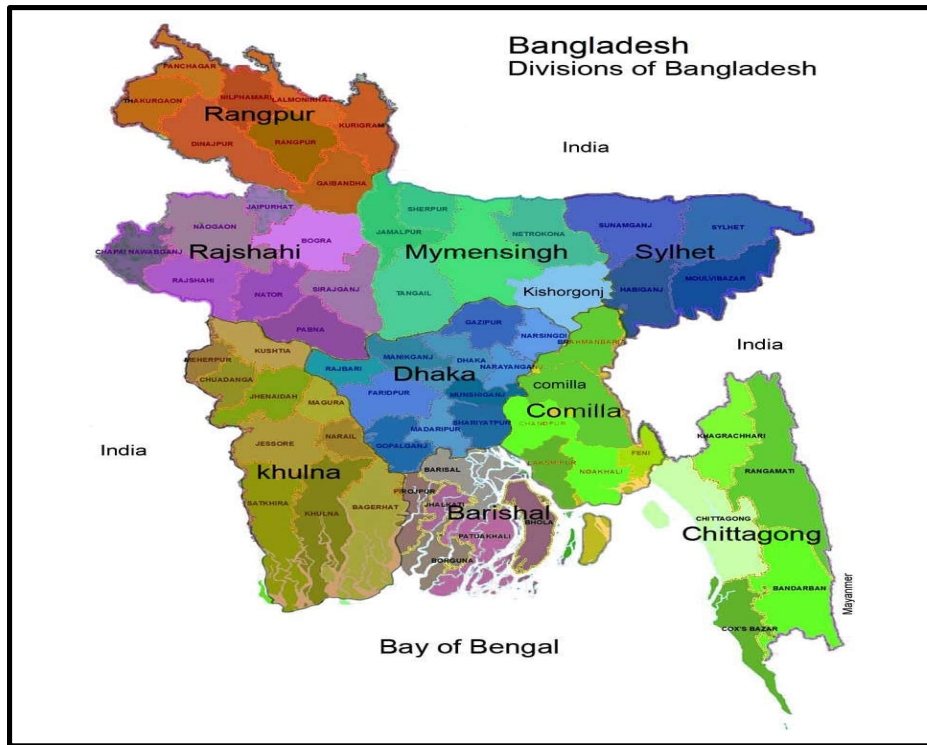
وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



BANGLADESH COUNTRY PROFILE

Capital	: Dhaka
Population	: 150 Million (Approx.)
Language	: Bengali / English
Ethnic Groups	: Bengali (98%)
Religion	: Islam (89%), Hinduism and others (11%)
Resources	: Garments, Fish, Jute Goods, Leather Products, manpower
Currency	: Bangladesh taka (BDT)
Life expectance	: 62 Years (Men), 63 Years (Women) (UN)

Bangladesh Map



Full Name	: People's Republic of Bangladesh
Area	: 143,998 Sq. Km (55,598 Sq. Miles)
GNI Per Capita	: US \$ 1600 (World Bank, 2018)
Internet Domain	: .bd
Intl. Dialing Code	: +880
Monetary unit	: 1 Taka = 100 Pa

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بي اى في)
نيا پلتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



BANGLADESH – THE Unending Reservoir of Manpower

BANGLADESH is one of the most populous countries of the world. The country is rich in Human Resources of skilled, semi-skilled and un-skilled manpower. The nation has a fifty million strong workforce among the population of approximately one hundred fifty million.

Since time immemorial Bangladesh have distinguished themselves as sincere and hard working people in the countries across the Asian continent. They have also earned reputation as gentle, honest and good workers by their efficient services and unflinching devotion to duty for decades in the countries such as UK, USA, Canada, Middle East, Africa, Far East, South East, and Europe. They have achieved high grade for their commitment to responsibility and flexibility to adjust to change working environment.

Moreover, Bangladesh workforce have created a place of eminence in the manpower map of the Islamic world like Saudi Arabia, Malaysia, Brunei, Gulf Region, Middle East, South East, North Africa, Etc. Over million of Bangladeshi workers are now employed in various jobs ranging from those of the Un-skilled, Semi-skilled, Maid Nurses and various specialized post. These qualities emanate from their inheritance of a blend of rich culture, education & training system and placed them good stead under most trying circumstances.

Bangladesh offers a substantial manpower reserve-skilled, un-skilled, educated and otherwise. There is a good supply of relatively low cost labour in the country. Many of them have a working knowledge of English language and possess the basic skills required by industries. Of late, there is an increasing supply of professional, technologists and middle and low-level skilled workers. They received technical training from Universities, Colleges, Technical Training Centers, Polytechnic institute etc.

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا پلتن- شانتينغر- داکا- ١٠٠٠
بنگلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

A Message by the Proprietor / Managing Director



Assalamu – Alaikum,

Cordial Welcome to Yousuf and Younus Human Resource, which is representing Services in the field of Manpower Recruitment for the Global Market as per its requirements in various Categories. In this context, we especially welcome those people who are willing to work abroad diligently and earn handsomely whereby improving their living status & quality of lifestyle. Yousuf and Younus Human Resource is one of the Sister Concern of Renowned Travel Agency as named “SUNSHINE EXPRESS TRAVEL INC” in Air Ticketing Sector of other Sister Concerns. All operations are being carried out under one umbrella and Administration.

From the very inception of Yousuf and Younus Human Resource, Manpower Recruiting Agency works like a team to enjoy and avail all the facilities provided by the Government of Bangladesh and the Foreign Embassies. At Yousuf and Younus Human Resource, we are all expert and experienced personnel to deal with the Manpower Export Affairs. That is why Yousuf and Younus Human Resource has been achieving good reputation for the best Manpower Agency of the Country and Globally. And all it was possible just because of our team... a team that is dedicated for providing the best services to its Clients and Manpower. Our success is largely due to our core of dynamic professionals.

In this context, we assure all to provide the most competent and befitting manpower in all field of the most competitive cost of the best satisfaction of our Principles.

Best Regards.

Mohammed Mizanur Rahman
Proprietor / Managing Director

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

A Message by the Manager



Assalamu – Alaikum,

Greeting from Yousuf and Younus Human Resource!!!

Yousuf and Younus Human Resource is the leading Manpower Supply Agency of Bangladesh, whose services are trusted and admired throughout the Country and beyond borders also.

Since its inception, the Yousuf and Younus Human Resource has proved itself a leader and trendsetter of Manpower Export all over the World. The graphs of its success are not showing a slow takeoff; rather it has tremendous achievements in this field. The data and facts prove us the best and the largest Manpower Export Agency approved by the Government of Bangladesh so far in Bangladesh.

Our venture of the human resources export is covering vast area that goes across the seas. We are the Agency having successful operations of Manpower Export more than any other Agency in the Country. These operations were managed with numerous International firms based in Saudi Arabia, UAE, Qatar, Kuwait and Malaysia.

With keenest regards

Md Abdul Gaffer Robin

Manager

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاوار (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر-داكا-١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤,
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستقدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

ABOUT US

INTRODUCTION

Yousuf And Younus Human Resource (Y& Y HR), is leading and government authorized Human Resources Exporter in Bangladesh. The company is engaged in the recruiting and exporting skilled, semi-skilled and un-skilled manpower to the different well- reputed international companies in the world. It has been playing a vital role in developing human resources in Bangladesh and contributing, although a humble scale, to the world economic growth by ensuring participation of Bangladeshi manpower in hectic activities of fast-growing economics.

Y & Y HR corporate office located at the commercial area in the capital city Dhaka that is nearer to main Dhaka International Airport, famous international hotel and shopping center. The company has gained vast experience, which has enabled it to be one of the leaders in this trade. Today the company is well known for its hard-working staff members, its quick and efficient service and competent management.

Y & Y HR has been supplied many professional, skilled, semi-skilled and un-skilled workers from Bangladesh to Saudi Arabia

Y & Y HR is a member of Bangladesh Association of International Recruiting Agencies (**BIARA**), Association of Travel Agents of Bangladesh (**ATAB**). This company is a sister concern of **Sunshine Express Travel Inc.** which is a government authorized, IATA accredited and Biman Bangladesh Airlines (Bangladesh national Carrier) approved Travel and Tour operator. It's also having hajj License to organize Hajj Package to the holy cities of Macca and Medina and member of **HAAB**

Y & Y HR is equipped with team of well-trained, time tested and highly efficient managerial staff. It's Engineering supervisors and skilled technicians make it a point that our client gets maximum satisfaction at minimum cost and efforts. Our client can rely on us. We have never failed them in the past and we will make it equally easy for them in future.

Y & Y HR also express its unflinching faith in the development of the world's economic growth by being its partner in progress.

A briefing is given to the worker going abroad by informing those local laws & regulation of the employer's country, condition of the job, local custom and preliminary knowledge of language. On the other hand, the worker, are also informed not to be cheated at home & abroad and condition of the job during briefing and orientation.

Y & Y HR provides the facility to learn English, Arabic and other foreign language to the Constriction workers / laborers, factory workers, Cleaners, Technicians, Hotel workers, Drivers, Operators etc.

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا پلتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

VISION & MISSION

Yousuf and Younus Human Resource has dedicated to uphold the principles of Integrity, Quality Services, Creativity and Professionalism for our Clients, our Staff, and our community. Our Mission is to provide Employment Service which benefits both the Employer and the Employee and to be a Staffing Agency which is reliable, honest and committed.

We see ourselves as being a premier Global Human Resource Staffing Solution Provider. We have created a bridge for the rest of the world for a borderless search and placement business model where candidates can be sourced and placed wherever the best Employee – Employer match be found Worldwide.

THE MANAGEMENT

Yousuf and Younus Human Resource consists of Administrative, Executives, Visa Consultants, Specialists and Expert Personnel's are always available to assist you to achieve your needs and compliment your Manpower needs.

Our success is due to our core of dynamic professionals. Though their expertise and proficiency in their relevant fields, the company has been able to gain a broader view of its Client's needs and objectives. The member of the staff attaches due consideration to economic and cultural realities and always thrives to handle any sorts of placement jobs in their earnest. In this way Yousuf and Younus Human Resource lends credibility to its commitment.

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاوار (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- دাকা- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤,
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

OUR HR APPROACH:

At the time of selection Candidate as well as before departure of the Candidate, we take special care in explaining the details of the nature of the particular candidate's job and responsibility. These details include the Salary, benefits, working hours, working conditions, and the overall work environment. We also explain to each and every worker the law prevailing in the particular Country worker is being deployed to, and also how to maintain a cordial work environment at all times, explaining to them how that in turn would benefit them as well as the Company in the long run.

OUR SERVICES:

Our Services have been recognized by the Government of Bangladesh which declared the best Manpower Export Agency from its inception. Our Major Services under one roof which are appended below:

- Overseas Manpower Recruitment & Export
- Skill Evaluation, Candidate Selection & Training
- Manpower Export Consultancy
- Visa Processing
- Ticketing through our own Travel Agency as named Sunshine Express Travel Inc.

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاوار (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر-داكا-١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤,
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستقدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

OUR VARIOUS SERVICES IN ASSOCIATION WITH “SUNSHINE EXPRESS TRAVEL INC.”

Other than Manpower Recruitment and Manpower Export Services through Yousuf And Younus Human Resource, we have also been providing various services in association with Sun Shine Express Travel Inc. as its Sister Concern which are as follows: “SUNSHINE EXPRESS TRAVEL INC.” is a Renowned Travel Agency in Bangladesh in Air Ticketing field which has been accredited by IATA, approved by BIMAN Bangladesh Air Lines and also enrolled in SAUDI ARABIAN AIR LINES as **Top Agent**.




SUNSHINE EXPRESS TRAVEL INC.

A Top Travel Agency in Bangladesh

Our Sister Concerns:

 SUNSHINE EXPRESS TRAVEL INC. GOVT. APPROVED HAJJ AGENT, LICENSE NO. HL-1490	 SUNSHINE EXPRESS TRAVEL INC. GOVT. APPROVED UMRAH AGENT, LICENSE NO. UL-412
 AL-KHEDMAH CONSULTANCY CENTRE A CONCERN OF ROYAL EMBASSY OF SAUDI ARABIA IN BANGLADESH	 YOUSUF AND YOUNUS HUMAN RESOURCE GOVT. APPROVED MANPOWER RECRUITING AGENT, LICENSE NO. RL- 1484
 YOUSUF & YOUNUS TRADE INTERNATIONAL AN ORGANIZATION OF RENOWNED TRAVEL SERVICES AROUND THE WORLD	 WWW.FLYQICKET.COM A FAITHFUL ONLINE TRAVEL AGENCY

Office: Kazi Tower (13th Floor), 86, Inner Circular (VIP) Road, Nayapaltan, Dhaka-1000, Bangladesh.
Phone: +88-02-9346847, 9352354, 9341204, 48312795, 48311690, **Mobile:** +88 01955-778833
E-mail: sunshinexpressinc@gmail.com, sunshineexpresstravelinc@yahoo.com, **Web:** sunshinexpressinc.com

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر-داكا-١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

NAME OF OUR EXPERIENCED AND EXPERT STAFF WHOSE ARE WORKING UNDER YOUSUF AND YOUNUS HUMAN RESOURCE ARE SHOWN BELOW:



Md Abdul Gaffer Robin

Manager



Mizanur Rahman Shawn

Manager (Accounts & Finance)



Mohammed Mohin Uddin

Embassy Representative



Saad Al Mahmud

Embassy Representative (Optional)



Mr. Emran Khan

Manpower Representative



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

HOW TO START FUNCTIONING

On Receipt of Demand of Manpower Our Principals:

- We Search Our Panel of Candidates to Meet Exact Job Specification
- In Case Suitable Candidates Are Not in The Panel Advertise Vacancy in Local News Paper with The Permission from Ministry of Expatriate Welfare and Foreign Employment
- Screen Large Volume of Application Make A Short List
- Interview by Experts to Shorten-List
- Practical Technical Tests in Workshop/Site/Testing Centre
- Final Interview by The Employer or His Authorized Representative If and When Required
- Complete Medical Examination Including X-Rays, Blood and Urine Test by The Authorized Medical Centers
- Sed Particulars to Employer/Representative for Necessary Employment Visas
- Obtain Visas on The Passport of Selected Employees as Per Employers NOC
- Complete of Immigration Formalities from The Government of Bangladesh Before Dispatch Workers to Their Employer Destination



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

OPERATION FLOW CHART

REQUIREMENT DEPARTMENT

Manpower Sourcing

1. Advertisement
2. Provincial Recruitment Activity
3. Branch Office/Through Agent
4. Recruitment Permission from the Government.

Applicants Section

1. Preliminary Interview
2. Final Interview (Done by Employer's Representative)
3. Trade Test
4. Discussion of salary Accepted Workers will proceed to Mobilization.

Completion of Documents section

1. Verification submitted Document.
2. Medical Certificate, CID, Passport & Set of pictures.
3. Signed Employment Contract.
4. Filled-out Card/Visa Application

Selected Applicants

1. printing of Accepted Applicants
2. Signed by the Employers Representative
3. Copy given to Employer, Mobilization Dept & processing Dept Account.

Transmission of Dose for Processing

All Completed Documents will be transmitted to processing Department

Deployment Section

1. Flight Schedule Booking
2. Working will undergo for pre-departure
3. Account Opening whit Bank
4. Discussing of Remittance of their Beneficiary with worker
5. clearance (Accounting Department)
6. Ticketing
7. Pre-departure Formalities (Airline/Airport)

PROCESSING DEPARTMENT

D.O.E Processing in-charge

Upon receipt and verified transmitted Overflowing will be added info sheet (Worker's information Date)

1. Translation info Local Language
2. Request for 2nd procedure approval

Deployment Section

- Visas Processing
- Document to D.O.E request for 3rd procedure approval orientation
- Emigration Clearance from BMET.
- Final orientation.
- Deployment
- Document conclusion, record and filing at office
- To send documents to the Embassy



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484




يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار.ال- ١٤٨٤

VALID TRADE LICENSE OF YOUSUF AND YOUNUS HUMAN RESOURCE IS SHOWN IN BELOW BENGALI AND ENGLISH VERNON RESPECTIVELY

ঢাকা দক্ষিণ সিটি কর্পোরেশন

www.dscc.gov.bd

ই-ট্রেড লাইসেন্স

লাইসেন্স ইস্যুর বিবরণ


ইস্যুর তারিখ : 04/07/2024
ইস্যুর সময় : 23:36:55

লাইসেন্স নং : TRAD/DSCC/212508/2019


স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪. তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃষ্টি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নবর্ণিত ব্যক্তি, প্রতিষ্ঠানের আনুষ্ঠানিক অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।


১। ব্যবসা প্রতিষ্ঠানের নাম	: ইউসুফ এন্ড ইউনুছ হিউম্যান রিসোর্স		
২। প্রতিষ্ঠানের মালিকের নাম	: মোহাম্মদ মিজানুর রহমান		
৩। পিতা / স্বামীর নাম	: মুক্ত মজিবুর রহমান		
৪। মাতার নাম	: ফাতেমা বেগম		
৫। ব্যবসার প্রকৃতি	: অন্যান্য - একক		
৬। ব্যবসার ধরণ	: আউট সোর্সিং জনবল সরবরাহ প্রতিষ্ঠান		
৭। প্রতিষ্ঠানের ঠিকানা	: ৮৬, শান্তিনগর, ইনার সার্কুলার রোড (ডি আই পি), কাজী টাওয়ার ১৩ তলা-বি, ঢাকা-১২১৭।		
৮। অফিস / বাজার শাখা	: ২		
এলাকা	: গয়ার্ড / মার্কেট: ১০		
৯। এনআইডি/পাসপোর্ট/জন্ম নিব: নং	: 2809072479		
ফোন	: ০১৯১১০৪৭১২১		
	বিআইএন নং: ই-মেইল:		
১০। জন্ম বছর	: ২০২৪-২০২৪ (নেবায়নকৃত)		
১১। মালিকের বর্তমান ঠিকানা	ব্যবসা শুরু তারিখ:		
হেফ্টিং নং	: ৮৬	মালিকের স্থায়ী ঠিকানা	: ৮৬
রোড নং	:	হেফ্টিং নং	:
গ্রাম / মহলা	: শান্তিনগর	রোড নং	:
পোস্টকোড	: শান্তিনগর-১২১৭	গ্রাম / মহলা	: শান্তিনগর
থানা	: পল্টন	পোস্টকোড	: শান্তিনগর-১২১৭
জেলা	: ঢাকা	থানা	: পল্টন
বিভাগ	: ঢাকা	জেলা	: ঢাকা
বিভাগ	: ঢাকা	বিভাগ	: ঢাকা
১২। ট্রেড লাইসেন্স নবায়ন ফি (বার্ষিক)			
লাইসেন্স নবায়ন ফি	: ৫০০০	সাইনবোর্ড কর	: ৬৪০
সারচার্জ	: ০	ভাট	: ৮৪৬
আয়কর / উৎসেধক	: ৩০০০	ফর্ম ফি	: ৫০
বকেয়া ()	: ০		
সংশোধনী ফি	: ০.০০	সর্বমোট	: ৯৫৩৬.০০

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৫ পর্যন্ত



লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার





কর কর্মকর্তা

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق- ١٣)
شارع ٨٦ انيار ساركولار (بى اى فى)
نيا پالتن- شانتينگر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف انت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



আল-আরাফাহ অনুবাদ AL-ARAFAH TRANSLATION

আরবি, ইংরেজী, উর্দু, ফার্সিসহ বিভিন্ন ভাষার অনুবাদ এবং নোটারির নির্ভরযোগ্য প্রতিষ্ঠান।
36/B, Motijheel C/A, Dhaka-1000, Bangladesh. Mobile: 01829-745819, 01997-750997, Licence No.: 331806

Translated tru copy

DHAKA SOUTH CITY CORPORATION

www.dsc.gov.bd

(Qr code)

Monogram

Description of Licence Issue

Issue Date: 04/07/2024

Issue time: 23:36:55

Licence Photo holder

E-Trade Licence

Licence No: TRAD/DSCC/212508/2019

Local Govt. Under section 84 of the City Corporations) Act, 2009 (Act No. 60 of 2009) made by the Government under section 10 of the Standard Tax Schedule, 2016 for the purpose of collection of taxes imposed on business, profession, profession or industrial establishment in favor of the following persons/institutions The trade license is issued.

- Organization of Name : YOUSUF AND YOUNUS HUMAN RESOURCE
- Organization of Owner name : MOHAMMAD MIZANUR RAHMAN
- Father/Husband Name : LATE MOJIBUR RAHMAN
- Mother's Name : FATEMA BEGUM
- Nature of Business : Other/Single
- Type of Business : Outsourcing Manpower Supply Companies
- Business Address : 86,Shantinagar,Eran Karkular Road(Vip),Kazi Tower 13th Floor-B,Dhaka-1217.
- Zone /Market Section : 2 Ward/Market : 13
Area :
- NID/Passport/Date of birth No : 2809072479 BIN No:
Phone : 01911347121 Email:
- Financial Year : 2024-2025 (Renewed) Business Start Date:

11.	Owner Present Address:	Owner Permanent Address:
	Holding No: 86 Road No : Vill/Area : Shantinagar Post Code : Shantinagar-1217 P.S. : Paltan Dist : Dhaka Division : Dhaka	Holding No: 86 Road No : Vill/Area : Shantinagar Post Code : Shantinagar-1217 P.S. : Paltan Dist : Dhaka Division : Dhaka

- Trade Licence/Renewal Fee (Year) :
Licence/ Renewal Fee : 5000 Sign Board Tax : 640
Surcharge : 0 VAT : 846
Income Tax/ Misc. : 3000 From fee : 50
Remaining : 0 Book Value : 0
Amendment Fee : 0.00 Total : 9536.00

The validity of this trade license is 30th June, 2025

Sd/Illegible
Licence & Advertising Supervisor

Sd/Illegible
Tax Officer

ATTESTED
MD. AMINUL HAQUE
Notary Public
For Whole of Bangladesh

AL-ARAFAH TRANSLATION
36/B, Motijheel C/A, Dhaka-1000

36/B, Motijheel C/A, Dhaka-1000, Bangladesh. Mobile : 01829-745819, 01997-750997
E-mail: alarafatranslation@gmail.com

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مکتب : قاضی تاور (طابق-13)
شارع 86 اینار سارکولار (بی ای فی)
نیا فلتن- شانتینگر- داکا- 1000
بنگلادیش
ہاتف : +88-02-9346847, 9352354,
9341204, 48312795, 48311690



YOUSUF AND YOUNUS HUMAN RESOURCE



Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

VALID RECRUITING LICENSE OF YOUSUF AND YOUNUS HUMAN RESOURCE IS SHOWN IN BELOW BENGALI AND ENGLISH VERNON RESPECTIVELY

২০১৩	2	2013
Licence Number : RL-	1484	
Name of the Agency :	YOUSUF AND YOUNUS HUMAN RESOURCE	
Business Address :	KAZI TOWER (12TH FL.) 86, INNER CIRCULAR (VIP) ROAD, NAYA PALTAN SHANTINAGAR DHAKA-1000	
Name of the Proprietor/	MOHAMMED MIZANUR	
Managing Partner/	RAHMAN	
Managing Director	PO - SHENBAG PS - SHENBAG	
with Permanent Address	DIST-NOAKHALI	

২০১৩	3	
RL-	1484	
Specimen Signature		
	Section 9 of the Overseas Employment & Migrant Act-2013	
		
	This licence is issued under Section 10 of the Emigration Ordinance, 1982 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.	
	The Government reserves the right to cancel or to suspend the licence at any time without assigning any reason.	
	Dated, Dhaka The 18 th day of July 2017	
	Salim Reza Director General Bureau of Manpower, Employment and Training Government of the People's Republic of Bangladesh.	

২০১৩	4	2013
RL-	1484	
The licence is valid upto		
18 JUL 2020		
SK. Rafiqul Islam		
20.07.17		
SK. Rafiqul Islam Joint Secretary Director (Employment) Bureau of Manpower, Employment & Training Govt. of the People's Republic of Bangladesh		

২০১৩	5	2013
RL-	1484	
RENEWAL		
Licence Renewed up to..... 18 JUL 2023		
01.07.2020		
SK. Rafiqul Islam, PAA Additional Secretary Additional Director General (Admin & Training) Bureau of Manpower, Employment & Training Govt. of the People's Republic of Bangladesh		

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

মক্ৰب : قاضى تاوار (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

MEMBERSHIP OF BANGLADESH ASSOCIATION OF INTERNATIONAL RECRUITING AGENCIES (BAIRA)

Si. No. : 1588 Date : 03 April 2018

 **BANGLADESH ASSOCIATION OF INTERNATIONAL
RECRUITING AGENCIES [BAIRA]**

MEMBERSHIP CERTIFICATE

Name of the Agency *Yousuf And Younus Human Resource*

Name of the Proprietor / Partner / Managing Partner / Director / Managing Director / Chairman *Mr. Mohammed Mizanur Rahman*

Address *Kazi Tower, 12th Floor, 86, Inner Circular (V.I.P.) Road,
Nayapaltan, Shantinagar, Dhaka-1000.*

R. L. No. *1484*


Secretary General


President

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاوار (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر-داكا-١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

PHOTOGRAPHS OF OUR OFFICE ADDRESS AS MENTIONED IN THIS PROFILE AND OFFICE SET-UP ON DIFFERENT ANGLES:



Office Building
Of Manpower Agency
And Other Sister
Concern Offices

Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر-داكا-١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

Entrance of Manpower Agency



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- دাকা- ١٠٠٠
بنغلاديش
هاتف : +88-02-9346847, 9352354,
9341204, 48312795, 48311690



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



RECRUITING OFFICE



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- دাকা- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاوار (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- دাকা- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا پالتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤

RECRUITING OFFICE



OFFICE



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر- دাকা- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا فلتن- شانتينغر-داكا-١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠



YOUSUF AND YOUNUS HUMAN RESOURCE

Govt. Approved Manpower Recruiting Agent, License No. RL- 1484

يوسف أنت يونس هيومين ريسورس

وكالة لاستخدام قوة بشرية بموافقة حكومة رقم. الرخصة ار ال- ١٤٨٤



Office : Kazi Tower (13th Floor)
86, Inner Circular (VIP) Road,
Naya Paltan, Shantinagar,
Dhaka-1000, Bangladesh.
Phone : +88-02-9346847, 9352354,
9341204, 48312795, 48311690
E-mail : yousufnyounushr@gmail.com
Mobile : 01988 116655

مكتب : قاضي تاور (طابق-١٣)
شارع ٨٦ اينار ساركولار (بى اى فى)
نيا پلتن- شانتينغر- داکا- ١٠٠٠
بنغلاديش
هاتف : +٨٨-٠٢-٩٣٤٦٨٤٧, ٩٣٥٢٣٥٤
٩٣٤١٢٠٤, ٤٨٣١٢٧٩٥, ٤٨٣١١٦٩٠